

MINUTES
Housing Authority of the Town of Darien
SPECIAL MEETING
Tuesday, November 17, 2015

The Special Meeting of the Commissioners of the Housing Authority of the Town of Darien was held on Tuesday November 17, 2015, at The Heights at Darien Community Room located 24 Allen O'Neill Drive, Darien. The meeting was called to order at 6:30pm.

Present were Commissioners Jan Raymond, Joe Warren, Lorraine Golino, and tenant commissioner Jane Matthews. Also present were Nichole Jefferson, Property Manager and Co-developer Todd McClutchy.

AON Association: No Report

Senior Resident Association: No Report

Directors Report: (OTHH) – Nichole Jefferson reported she is awaiting a new proposal from the current cleaning company at OTHH regarding increasing the frequency of cleaning the community room.

(Heights) – No Report

216-218 West Avenue Update: Nichole Jefferson reported that two applicants have been interviewed and identified as the future tenants of 216 and 218 West Avenue. Leases will be signed once the certificate of occupancy is received. Todd McClutchy reported that an irrigation system may need to go into 216 & 218 West Avenue to water the planting beds. There was a discussion regarding the water and sewer utilities at 216 & 218 West Avenue if an irrigation system will be installed. All agreed to re-address water and sewer utilities in the spring of 2016.

OTHH Redevelopment Update: Jan Raymond reported that she spoke and answered a few questions at the November 10, 2015 P&Z meeting regarding relocation of tenants at OTHH. Todd McClutchy reported that he will be submitting a package to P&Z in December which includes site plans, renderings, drainage reports, floor plans, traffic studies and a parking analysis in order to be on the January public hearing meeting. There was a discussion regarding possible financing of the redevelopment project. Following the discussion Todd McClutchy reported that there will be a mix of financing he will work on obtaining now through March 2016.

New Business: No Report

Old Business: No Report

Joe Warren moves to adjourn public session and enter into Executive Session for the purpose of the discussion of personnel, contractual and tenant issues. Peter Bigelow seconds the motion. Meeting was adjourned at 7:05p.m.